## Revised submission checklist

This document can be used as a checklist for files you should upload to your revised submission.

\* Required files

Document	Checks
☐ Author Response*  Response document that goes to reviewers	<ul> <li>☐ Have you included a point-by-point response to every reviewer's comment (and Editor report, if applicable)?</li> <li>☐ Is the file anonymised? (if you originally selected double-anonymous peer review)</li> <li>☐ Is this uploaded on "Step I – View and Respond to Decision Letter" of the online submission form?</li> </ul>
☐ <b>Highlighted PDF</b> *  Revised document that goes to reviewers	<ul> <li>□ Is the file anonymised? (if you originally selected double-anonymous peer review)</li> <li>□ Have you highlighted the changes made in response to reviewers?</li> <li>□ Is the file designation 'Complete Document for Review (PDF Only)'</li> <li>□ Is the document in a PDF format?</li> <li>□ Are figures and tables included?</li> </ul>
□ Source File* Revised main file used to create the manuscript	□ Is this a Word, TeX or LaTeX format? □ Is this file clean (no tracked changes/coloured, highlighted text or comments)? □ Does the file contain: □ Full author list with affiliations □ Corresponding author (that matches submission form) clearly marked along with their email address □ Any relevant funding information/acknowledgements □ Ethical statement (if required) □ Are tables, figure captions, and equations in an editable format? □ Are equations inserted with a Microsoft Word equation tool, MathType or similar? □ Has all colour/gray scale and coloured text been removed from tables?
☐ Additional Sources Files  TeX files components or high resolution images (if applicable)	<ul> <li>□ Are these files uploaded on "Step 3 – File Upload"</li> <li>□ Is the file designation "Source Files"?</li> </ul>
☐ Clean PDF version*  An unmarked copy of the manuscript in PDF format to be used as the published Accepted Manuscript version	<ul><li>☐ Is this file created from your revised clean Source file?</li><li>☐ Is the file designation "Source Files"?</li></ul>
□ Supplementary material Supplementary files to be published 'as-is' alongside the main manuscript (including video abstracts, if invited)	<ul> <li>□ Is this file clean (no tracked changes/coloured, highlighted text or comments)?</li> <li>□ Does the file have a title and description included?</li> <li>□ Is the file designation "Supplementary Data Files"?</li> </ul>