

Content management

- You agree that IOP Publishing (“we” or “IOPP”) will handle all content from submission to acceptance through the manuscript submission system applicable to the journal. The content submitted must comply with the journal’s scope and submission guidelines. We will not be able to proceed with the peer review process for any content that does not comply with these requirements.
- The editorial office of the journal (“Editorial Office”) will manage the peer review process, which will be handled in a fair and objective manner, with any editorial decisions based exclusively on the merit of the work. This may mean content is rejected despite being invited to submit to the focus collection.

Publication Ethics

- IOPP and a large portion of our journals are members of the Committee on Publication Ethics (“COPE”, <https://publicationethics.org/>) and follow the principles set out by COPE. IOPP will handle allegations of ethical misconduct in accordance with COPE’s principles and IOPP’s own ethical policies. We would appreciate your assistance with investigations if applicable, either during or after publication of the focus collection. Our ethical policies can be found here: <https://publishingsupport.iopscience.iop.org/ethical-policy-journals/>.
- If you become aware of a potential ethical matter, please notify the Editorial Office **as soon as possible**.
- If you have a potential conflict of interest with a submission (please see our [conflict of interest policy](#) for more information) this must be disclosed to the Editorial Office who will advise you further.
- If the actions of a Guest Editor are found to have contravened COPE’s guidelines, IOPP’s ethical policies, or expected ethical practices, IOPP reserves the right to inform that Guest Editor’s institution of the matter.

Journal Metrics

- IOP Publishing supports responsible metrics and citations, and will monitor any perceived attempts to influence these metrics. Please ensure all submissions meet this commitment, and that any concerns are flagged to the Editorial Office as soon as possible.

General

- General queries from Guest Editors about the focus collection, or any pre-submission queries from authors should be directed to the Editorial Office.
- As per our [identity fraud and impersonation](#) policy, please ensure that you do not share your account log in details for the journal’s manuscript submission system with anyone, and that only you yourself have access to your account.
- We reserve the right to close the focus collection to new submissions before the agreed deadline. In this eventuality, the Editorial Office will write to inform you.
- You agree that you will comply with IOPP’s Data Protection Policy at all times when handling, sharing, or otherwise processing personal data in connection with this engagement. The Data Protection Policy will be shared with you separately.
- IOPP may terminate this engagement for any reason on giving you 30 days’ written notice.
- IOPP may terminate this engagement immediately upon written notice if we reasonably consider that you have breached our Data Protection Policy, ethical policies or COPE’s guidelines.